

# Memorandum



**Date:** February 6, 2007

Agenda Item No. 8(B)(1)(A)

**To:** Honorable Chairman Bruno A. Barreiro and  
Members, Board of County Commissioners

**From:** George M. Burges  
County Manager

**Subject:** AUTHORIZATION FOR THE COUNTY MANAGER TO RECEIVE AND EXPEND  
APPROXIMATELY \$1,068,000 IN FEDERAL FUNDS FOR THE MIAMI-DADE  
COMMUNITY ACTION AGENCY'S MEALS FOR THE ELDERLY PROGRAM

## RECOMMENDATION

It is recommended that the Board approve the attached resolution which authorizes the County Manager to receive and expend funds from the United States Department of Agriculture (U.S.D.A.), Older Americans Act (OAA) Title III, and State Local Service Provider (LSP) through the Alliance for Aging in a combined amount of approximately \$1,068,000 to continue the administration and operation of the Miami-Dade Community Action Agency's (CAA) Meals for the Elderly Program for calendar year 2007; and to apply for, receive and expend additional future funds should they become available under this program for this purpose. This funding requires County matching funds in the amount of \$733,000, which is included in the Department's approved FY 2006-07 General Fund Budget allocation.

## BACKGROUND

For more than thirty-two (32) years, Miami-Dade Community Action Agency's Meals for the Elderly Program has provided hot, nutritious meals to home-bound seniors and seniors participating in congregate programs operated by the agency. Through a combination of Federal, State and local funding the agency provides in excess of 750 meals per day (590 hot meals and 160 frozen meals), serving over 2,000 unduplicated clients per year. Program participants receive an average of 5 to 7 meals per week, dependent upon the setting in which the meals are provided, either homebound or through participation in a congregate program. All meals meet the requirements for the provision of one-third the daily adult dietary recommended allowances for seniors. Program participants are recruited via community presentations, flyers distributed in the community, networking with other service providers, word of mouth, community referrals and participation in the Elder Help Line Directory. Targeted areas for home-bound meals include: Florida City/Homestead, Naranja, Goulds, Perrine, South Miami and North Dade County.

The Comparable Analysis for FY 2005-06 and FY 2006-07 is included as Attachment 1; also attached is a copy of Resolution R-248-06 authorizing funding for the prior year.

  
Assistant County Manager



# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

**DATE:** February 6, 2007

**FROM:** Murray A. Greenberg  
County Attorney

**SUBJECT:** Agenda Item No. 8(B)(1)(A)

Please note any items checked.

- ☐ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Bid waiver requiring County Manager's written recommendation
- ☐ Ordinance creating a new board requires detailed County Manager's report for public hearing
- ☐ Housekeeping item (no policy decision required)
- ☒ No committee review

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(B)(1)(A)  
02-06-07

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING THE COUNTY MANAGER TO RECEIVE AND EXPEND APPROXIMATELY \$1,068,000 IN UNITED STATES DEPARTMENT OF AGRICULTURE (U.S.D.A.), OLDER AMERICANS ACT (OAA) TITLE III, AND STATE LOCAL SERVICE PROVIDER (LSP) FUNDS THROUGH THE ALLIANCE FOR AGING FOR THE CONTINUED OPERATION OF THE MIAMI-DADE COMMUNITY ACTION AGENCY'S MEALS FOR THE ELDERLY PROGRAM; AUTHORIZING THE COUNTY MANAGER TO EXECUTE AND AMEND SUCH CONTRACTS AND AGREEMENTS AS REQUIRED; AND TO APPLY FOR, RECEIVE AND EXPEND ADDITIONAL FUTURE FUNDS SHOULD THEY BECOME AVAILABLE UNDER THIS PROGRAM FOR THIS PURPOSE

**WHEREAS**, this Board desires to accomplish the purpose outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board authorizes the County Manager to receive and expend United States Department of Agriculture (U.S.D.A.), Older Americans Act (OAA) Title III, and State Local Service Provider (LSP) funds for the continued operation of the Miami-Dade Community Action Agency's Meals for the Elderly Program in the approximate amount of \$1,068,000; authorizes the County Manager or his designee to execute such contracts and agreements as are required, following approval by the County Attorney's Office; to execute such other contracts as will serve to further the purposes described in the funding request, following approval by the County Attorney's Office; to expend any and all monies received for the purposes described in the funding request; to apply for, receive and expend additional future funds should they become available under this program for this purpose; to file and execute any necessary amendments to the agreement for and on behalf of Miami-Dade County, Florida; and to exercise amendments, modifications, renewal, cancellation

and termination clauses of any contracts and agreements on behalf of Miami-Dade County, Florida.


The foregoing resolution was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Bruno A. Barreiro, Chairman	
Barbara J. Jordan, Vice-Chairwoman	
Jose "Pepe" Diaz	Audrey M. Edmonson
Carlos A. Gimenez	Sally A. Heyman
Joe A. Martinez	Dennis C. Moss
Dorrin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 6th day of February, 2007. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF COUNTY  
COMMISSIONERS

HARVEY RUVIN, CLERK

Approved by County Attorney as  to form and legal sufficiency. \_\_\_\_\_

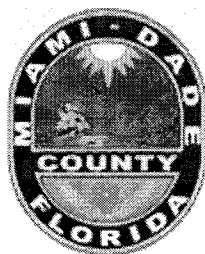
Glenn A. Saks

By: \_\_\_\_\_  
Deputy Clerk

**Attachment 1**

**Miami-Dade Community Action Agency  
Agenda Item  
Comparable Analysis  
*Subject: MEALS FOR ELDERLY PROGRAM***

<b>Program Year 2006</b>	<b>Program Year 2007</b>
Grant amount: \$990,553	Grant amount: \$ 1,068,000
County general fund match: \$705,000	County general fund match: \$ 733,000
Total cost of services: \$1,695,553	Total cost of services: \$1,801,000
Clients served: 2,200	Clients served: 2,200
Cost per client: \$770.71	Cost per client: \$818.64



## Miami-Dade Legislative Item

### File Number: 060254

Printable PDF Format 

**File Number:** 060254      **File Type:** Resolution      **Status:** Adopted  
**Version:** 0      **Reference:** R-246-06      **Control:** County Commission  
**File Name:** CAA MEALS FOR THE ELDERLY PROGRAM **Introduced:** 1/27/2006  
**Requester:** Community Action Agency      **Cost:**      **Final Action:** 3/7/2006  
**Agenda Date:** 3/7/2006 **Agenda Item Number:** 8B1A

**Notes:** PROCESS BY EG      **Title:** RESOLUTION AUTHORIZING THE COUNTY MANAGER TO RECEIVE AND EXPEND FEDERAL U.S.D.A. AND OLDER AMERICANS ACT (OAA) TITLE III FUNDS AND STATE LOCAL SERVICE PROVIDER (LSP) FUNDS THROUGH THE ALLIANCE FOR AGING FOR THE CONTINUED OPERATION OF THE MEALS FOR THE ELDERLY PROGRAM FOR MIAMI-DADE COMMUNITY ACTION AGENCY; AND AUTHORIZING THE COUNTY MANAGER TO EXECUTE AND AMEND SUCH CONTRACTS AND AGREEMENTS AS REQUIRED; TO RECEIVE AND EXPEND SAID FUNDS AND TO APPLY FOR, RECEIVE AND EXPEND ADDITIONAL FUTURE FUNDS SHOULD THEY BECOME AVAILABLE FOR THIS PURPOSE

**Indexes:** MEALS      **Sponsors:** NONE

**Sunset Provision:** No      **Effective Date:**      **Expiration Date:**  
**Registered Lobbyist:** None Listed

### Legislative History

Acting Body	Date	Agenda Item	Action	Sent To	Due Date	Returned	Pass/Fail
Board of County Commissioners	3/7/2006	8B1A	Adopted				P
Community Outreach, Safety & Healthcare Admin Cmte	2/15/2006	3B	Forwarded to BCC with a favorable recommendation				P

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County Attorney <b>REPORT:</b>	2/1/2006 "NED"	Assigned	Glenn A. Saks	2/2/2006
County Attorney <b>REPORT:</b>	1/31/2006 "NED"	Assigned	Glenn A. Saks	1/31/2006
County Attorney <b>REPORT:</b>	1/31/2006 returned for revisions	Assigned	County Manager	
County Manager <b>REPORT:</b>	1/31/2006 RETURN TO ACM-EG	Assigned	Mae D. Bryant	1/31/2006
County Manager <b>REPORT:</b>	1/27/2006 SPOKE TO ACM AND WAS TOLL TO CHANGE BCC DATE	Assigned	Mae D. Bryant	1/27/2006
County Manager <b>REPORT:</b>	1/27/2006 CAA(COSHAC-2/15/2006-COMPARABLE ANALYSIS SHEET)	Assigned	County Attorney	3/7/2006
County Manager	1/27/2006	Referred	Community Outreach, Safety & Healthcare Admin Cmte	2/15/2006

### Legislative Text

#### TITLE

RESOLUTION AUTHORIZING THE COUNTY MANAGER TO RECEIVE AND EXPEND FEDERAL U.S.D.A. AND OLDER AMERICANS ACT (OAA) TITLE III FUNDS AND STATE LOCAL SERVICE PROVIDER (LSP) FUNDS THROUGH THE ALLIANCE FOR AGING FOR THE CONTINUED OPERATION OF THE MEALS FOR THE ELDERLY PROGRAM FOR MIAMI-DADE COMMUNITY ACTION AGENCY; AND AUTHORIZING THE COUNTY MANAGER TO EXECUTE AND AMEND SUCH CONTRACTS AND AGREEMENTS AS REQUIRED; TO RECEIVE AND EXPEND SAID FUNDS AND TO APPLY FOR, RECEIVE AND EXPEND ADDITIONAL FUTURE FUNDS SHOULD THEY BECOME AVAILABLE FOR THIS PURPOSE

#### BODY

WHEREAS, this Board desires to accomplish the purpose outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

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NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes the County Manager to receive and expend Federal U.S.D.A. and Older Americans Act (OAA) Title III Funds and State Local Service Provider (LSP) Funds for the continued operation of the Meals for the Elderly Program for Community Action Agency in the approximate amount of \$990,553; authorizes the County Manager or his designee to execute and amend such contracts and agreements as required, following their approval by the County Attorney's Office; to receive and expend all monies for the purposes as described in the funding request; to apply for, receive and expend additional funds that might become available during the term of the grant; and to file and execute any necessary amendments to the agreement for and on behalf of Miami-Dade County, Florida. The grant requires matching funds in the amount of \$705,000, which is included in the Department's approved FY 2005-06 General Fund Budget allocation.

**HEADER**

Date:

To: Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

From: George M. Burgess  
County Manager

Subject: AUTHORIZATION FOR THE COUNTY MANAGER TO RECEIVE AND EXPEND  
FEDERAL FUNDS FOR COMMUNITY ACTION AGENCY'S MEALS FOR THE ELDERLY  
PROGRAM

**STAFF RECOMMENDATION**

It is recommended that the Board approve the attached resolution which authorizes the County Manager to receive and expend Federal U.S.D.A. and Older Americans Act (OAA) Title III funds and State Local Service Provider (LSP) funds through the Alliance for Aging in the approximate amount of \$990,553 to continue the administration and operation of the Meals for the Elderly Program for the Community Action Agency for calendar year 2006; and to apply for, receive and expend additional future funds should they become available under this Federal funded program for this purpose.

**MANAGER'S BACKGROUND**

The Meals for the Elderly Program provides hot, nutritious meals to home-bound seniors and seniors participating in congregate programs operated by the Miami-Dade Community Action Agency (CAA). Through a combination of Federal, State and local funding the agency provides in excess of 750 meals per day, serving over 2,000 unduplicated clients per year. Program participants receive an average of 5 to 7 meals per week, dependent upon the setting in which the meals are provided, either homebound or through participation in a congregate program. All meals meet the requirements for the provision of





one third the daily adult dietary recommended allowances for seniors. Program participants are recruited via community presentations, flyers distributed in the community, networking with other service providers, word of mouth, community referrals and participation in the Elder Help Line Directory.

For the thirty-first consecutive year, CAA will serve as the coordinator for all Miami-Dade County departments receiving Title III-C funds to provide hot, nutritious meals daily in congregate settings. As the coordinating agency, CAA will provide a total of 759 daily meals: 599 hot meals and 160 frozen meals. CAA will serve 319 hot meals directly and other County departments and private entities will serve 280 meals. CAA will also deliver 160 frozen meals daily to elderly, home-bound persons in the following targeted areas of Miami-Dade County: Florida City/Homestead, Naranja, Goulds, Perrine, South Miami and North Dade County. During the 2006 program year CAA projects to serve 2,200 unduplicated clients. The grant requires matching funds in the amount of \$705,000, which is included in the Department's approved FY 2005-06 General Fund Budget allocation.

Attached is the previous Resolution R-103-05 authorizing funding for the prior year.

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Assistant County Manager

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Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(B)(1)(A)  
03-07-06

**OFFICIAL FILE COPY**  
**CLERK OF THE BOARD**  
**OF COUNTY COMMISSIONERS**  
**DADE COUNTY, FLORIDA**

**RESOLUTION NO. R-246-06**

RESOLUTION AUTHORIZING THE COUNTY MANAGER TO RECEIVE AND EXPEND FEDERAL U.S.D.A. AND OLDER AMERICANS ACT (OAA) TITLE III FUNDS AND STATE LOCAL SERVICE PROVIDER (LSP) FUNDS THROUGH THE ALLIANCE FOR AGING FOR THE CONTINUED OPERATION OF THE MEALS FOR THE ELDERLY PROGRAM FOR MIAMI-DADE COMMUNITY ACTION AGENCY; AND AUTHORIZING THE COUNTY MANAGER TO EXECUTE AND AMEND SUCH CONTRACTS AND AGREEMENTS AS REQUIRED; TO RECEIVE AND EXPEND SAID FUNDS AND TO APPLY FOR, RECEIVE AND EXPEND ADDITIONAL FUTURE FUNDS SHOULD THEY BECOME AVAILABLE FOR THIS PURPOSE

WHEREAS, this Board desires to accomplish the purpose outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes the County Manager to receive and expend Federal U.S.D.A. and Older Americans Act (OAA) Title III Funds and State Local Service Provider (LSP) Funds for the continued operation of the Meals for the Elderly Program for Community Action Agency in the approximate amount of \$990,553; authorizes the County Manager or his designee to execute and amend such contracts and agreements as required, following their approval by the County Attorney's Office; to receive and expend all monies for the purposes as described in the funding request; to apply for, receive and expend additional funds that might become available during the term of the grant; and to file and execute any necessary amendments to the agreement for and on behalf of Miami-Dade County, Florida. The grant requires matching funds in the amount of \$705,000, which is included in the Department's approved FY 2005-06 General Fund Budget allocation.

The foregoing resolution was offered by Commissioner **Rebeca Sosa**, who moved its adoption. The motion was seconded by Commissioner **Dennis C. Moss** and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman	<b>aye</b>		
Dennis C. Moss, Vice-Chairman	<b>aye</b>		
Bruno A. Barreiro	<b>absent</b>	Jose "Pepe" Diaz	<b>aye</b>
Audrey M. Edmonson	<b>aye</b>	Carlos A. Gimenez	<b>aye</b>
Sally A. Heyman	<b>aye</b>	Barbara J. Jordan	<b>aye</b>
Dorrin D. Rolle	<b>aye</b>	Natacha Seijas	<b>aye</b>
Katy Sorenson	<b>aye</b>	Rebeca Sosa	<b>aye</b>
Sen. Javier D. Souto	<b>aye</b>		

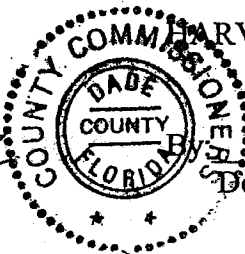
The Chairperson thereupon declared the resolution duly passed and adopted this 7th day of March, 2006. This Resolution and contract, if not vetoed, shall become effective in accordance with Resolution No. R-377-04.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF COUNTY  
COMMISSIONERS

HARVEY RUVIN, CLERK

Approved by County Attorney as  
to form and legal sufficiency. \_\_\_\_\_

Glenn A. Saks



**KAY SULLIVAN**  
Deputy Clerk

# Memorandum

MIAMI-DADE  
COUNTY

Date: March 07, 2006

To: Honorable Chairman Joe A. Martinez and  
Members, Board of County Commissioners

Agenda Item No. 8(B)(1)(A)

From: George M. Burgess  
County Manager

Subject: AUTHORIZATION FOR THE COUNTY MANAGER TO RECEIVE AND EXPEND  
FEDERAL FUNDS FOR COMMUNITY ACTION AGENCY'S MEALS FOR THE ELDERLY  
PROGRAM

## RECOMMENDATION

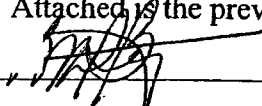
It is recommended that the Board approve the attached resolution which authorizes the County Manager to receive and expend Federal U.S.D.A. and Older Americans Act (OAA) Title III funds and State Local Service Provider (LSP) funds through the Alliance for Aging in the approximate amount of \$990,553 to continue the administration and operation of the Meals for the Elderly Program for the Community Action Agency for calendar year 2006; and to apply for, receive and expend additional future funds should they become available under this Federal funded program for this purpose.

## BACKGROUND

The Meals for the Elderly Program provides hot, nutritious meals to home-bound seniors and seniors participating in congregate programs operated by the Miami-Dade Community Action Agency (CAA). Through a combination of Federal, State and local funding the agency provides in excess of 750 meals per day, serving over 2,000 unduplicated clients per year. Program participants receive an average of 5 to 7 meals per week, dependent upon the setting in which the meals are provided, either homebound or through participation in a congregate program. All meals meet the requirements for the provision of one third the daily adult dietary recommended allowances for seniors. Program participants are recruited via community presentations, flyers distributed in the community, networking with other service providers, word of mouth, community referrals and participation in the Elder Help Line Directory.

For the thirty-first consecutive year, CAA will serve as the coordinator for all Miami-Dade County departments receiving Title III-C funds to provide hot, nutritious meals daily in congregate settings. As the coordinating agency, CAA will provide a total of 759 daily meals: 599 hot meals and 160 frozen meals. CAA will serve 319 hot meals directly and other County departments and private entities will serve 280 meals. CAA will also deliver 160 frozen meals daily to elderly, home-bound persons in the following targeted areas of Miami-Dade County: Florida City/Homestead, Naranja, Goulds, Perrine, South Miami and North Dade County. During the 2006 program year CAA projects to serve 2,200 unduplicated clients. The grant requires matching funds in the amount of \$705,000, which is included in the Department's approved FY 2005-06 General Fund Budget allocation.

Attached is the previous Resolution R-103-05 authorizing funding for the prior year.

  
Assistant County Manager



# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

**DATE:** March 7, 2006

**FROM:** Murray A. Greenberg  
County Attorney

**SUBJECT:** Agenda Item No. 8(B)(1)(A)

Please note any items checked.

\_\_\_\_\_ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised

\_\_\_\_\_ 6 weeks required between first reading and public hearing

\_\_\_\_\_ 4 weeks notification to municipal officials required prior to public hearing

\_\_\_\_\_ Decreases revenues or increases expenditures without balancing budget

\_\_\_\_\_ Budget required

\_\_\_\_\_ Statement of fiscal impact required

\_\_\_\_\_ Bid waiver requiring County Manager's written recommendation

\_\_\_\_\_ Ordinance creating a new board requires detailed County Manager's report for public hearing

\_\_\_\_\_ Housekeeping item (no policy decision required)

\_\_\_\_\_ No committee review

**Miami-Dade Community Action Agency**  
**Agenda Item**  
**Comparable Analysis**  
**Subject: MEALS FOR ELDERLY PROGRAM**

<b>Fiscal Year 2004-05</b>	<b>Fiscal Year 2005-06</b>
Grant: \$1,036,865	Grant: \$990,553
County match: \$551,316	County match: \$705,000
County (DHS) funds: \$302,400	County (DHS) funds: \$302,400
In-kind match: \$65,000	In-kind match: \$65,000
Total cost of services: \$1,955,581	Total cost of services: \$2,062,953
Clients served: 2,650	Clients served: 2,200
Cost per client: \$738	Cost per client: \$938
Administrative cost: \$395,740	Administrative cost: \$443,399

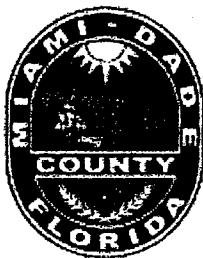
Due to a reduction in USDA funds, and an increase in the cost of meals, the county increased the county match. The increase in food cost resulted in an increase in client cost and a reduction in the number of clients served. In addition, due to increases in employee's fringe benefits and staff longevity administrative costs increased for FY 05/06.

**CLIENTS SERVED BY  
COMMISSION DISTRICT FY 04-05**

District 1	239
District 2	291
District 3	105
District 4	0
District 5	698
District 6	0
District 7	227
District 8	323
District 9	767
District 10	0
District 11	0
District 12	0
District 13	0
<b>TOTAL:</b>	<b><u>2650</u></b>

**CLIENTS SERVED BY  
COMMISSION DISTRICT FY 05-06**

District 1	198
District 2	242
District 3	87
District 4	0
District 5	579
District 6	0
District 7	189
District 8	269
District 9	636
District 10	0
District 11	0
District 12	0
District 13	0
<b>TOTAL:</b>	<b><u>2200</u></b>



# Miami-Dade Legislative Item

## File Number: 050058

Printable PDF Format Get Acrobat Reader

**File Number:** 050058      **File Type:** Resolution      **Status:** Adopted  
**Version:** 0      **Reference:** R-103-05      **Control:** County Commission  
**File Name:** CAA MEALS FOR THE ELDERLY PROGRAM **Introduced:** 1/7/2005  
**Requester:** NONE      **Cost:**      **Final Action:** 1/27/2005  
**Agenda Date:** 1/27/2005 **Agenda Item Number:** 3A1A

**Notes:** TLL-      **Title:** RESOLUTION AUTHORIZING THE COUNTY MANAGER TO  
1/7/05;      APPLY FOR, RECEIVE AND EXPEND CORPORATION FOR  
MUST      NATIONAL SERVICES FUNDS FOR THE CONTINUED  
PASS      OPERATION OF THE MEALS FOR THE ELDERLY PROGRAM  
FOR MIAMI-DADE COMMUNITY ACTION AGENCY; AND  
AUTHORIZING CONTRACTS THEREOF

**Indexes:** MEALS      **Sponsors:** NONE  
ELDERLY

**Sunset Provision:** No      **Effective Date:**      **Expiration Date:**  
**Registered Lobbyist:** None Listed

### Legislative History

Acting Body	Date	Agenda Item	Action	Sent To	Due Date	Returned	Pass/Fail
Board of County Commissioners	1/27/2005	3A1A	Adopted				P
<b>REPORT:</b>							
Board of County Commissioners	1/20/2005	3A1A	Carried over		1/27/2005		
County Attorney	1/10/2005		Assigned	Glenn A. Saks		1/10/2005	
<b>REPORT:</b>		"NED"					
County Manager	1/7/2005		Assigned	Tony Crapp	1/7/2005	1/7/2005	

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County Manager

1/7/2005

Assigned

County  
Attorney

1/20/2005

REPORT:

CAA (CONSENT- NO CMTE) (MUST PASS)

## Legislative Text

### TITLE

RESOLUTION AUTHORIZING THE COUNTY MANAGER TO APPLY FOR, RECEIVE AND EXPEND CORPORATION FOR NATIONAL SERVICES FUNDS FOR THE CONTINUED OPERATION OF THE MEALS FOR THE ELDERLY PROGRAM FOR MIAMI-DADE COMMUNITY ACTION AGENCY; AND AUTHORIZING CONTRACTS THEREOF

### BODY

WHEREAS, this Board desires to accomplish the purpose outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes the County Manager to apply for, receive and expend Federal Corporation for National Services funds for the continued operation of the Meals for the Elderly Program for Community Action Agency in the approximate amount of \$1,955,581; authorizes the County Manager or his designee to execute such contracts and agreements as are required by this governmental body following approval by the County Attorney's Office; to receive and expend all monies for the purposes as described in the funding request; to apply for, receive and expend subsequent funds that might become available during the term of the grant; and to file and execute any necessary amendments to the agreement for and on behalf of Miami-Dade County, Florida.

### HEADER

Date:

To: Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

From: George M. Burgess  
County Manager

Subject: AUTHORIZATION FOR THE COUNTY MANAGER TO APPLY FOR, RECEIVE AND EXPEND FEDERAL FUNDS FOR COMMUNITY ACTION AGENCY'S MEALS FOR THE ELDERLY PROGRAM

### STAFF RECOMMENDATION

It is recommended that the Board approve the attached resolution which authorizes the County Manager to apply for, receive and expend Federal U.S.D.A. and Older Americans Act (OAA) Title III funds and State Local Service Provider (LSP) funds through the Alliance for Aging in the approximate amount of \$1,955,581 to continue the administration and operation of the Meals for the Elderly Program for the Community Action Agency. It is anticipated that County funds in the amount of \$551,316 will also be provided and are included in the 2004-05 county budget. The program year is

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January 1, 2005 through December 31, 2005.

### MANAGER'S BACKGROUND

Resolution No. R-1403-03 authorized funding in the amount of \$1,155,000 for CAA's Meals for the Elderly Program for the period ending December 31, 2004. The total funding from all sources for the year ending 2004 is \$1,773,000. The number of clients served at the end of the third quarter of 2004 is 1,621. The new funding year is January 1, 2005 through December 31, 2005. Anticipated funds for the program are: OAA \$801,378; USDA \$212,312; County \$551,316; donations \$65,000; LSP's \$23,175; other (DHS) \$302,400; totaling \$1,955,581. Administrative cost attributed to the proposed funding is \$395,740. It is anticipated in 2005 that the program will serve 2,650 unduplicated clients at an approximate cost of \$667.04 per client, which includes both congregate and homebound participants. The Alliance for Aging distributes all funds for elderly meals programs in Miami-Dade and Monroe counties.

For the thirtieth consecutive year, CAA will serve as the coordinator for all Miami-Dade County departments receiving Title III-C funds to provide hot, nutritious meals daily in congregate settings. As the coordinating agency, CAA will provide a total of 885 daily meals: 685 hot meals and 200 frozen meals. CAA will serve 445 hot meals directly and other County departments and private entities will serve 440 meals. CAA will also deliver frozen meals, daily to elderly, home-bound persons in the following areas of Miami-Dade County: Florida City/Homestead, Naranja, Goulds, Perrine, South Miami and North Dade County. These meals (hot and frozen) meet the requirement of providing one-third the daily adult dietary recommended allowances to eligible persons within the defined areas served by CAA.

Assistant County Manager

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# Memorandum

MIAMI-DADE  
COUNTY

Date: January 20, 2005

To: Honorable Chairman Joe A. Martinez and  
Members, Board of County Commissioners

From: George W. Burgess  
County Manager

Agenda Item No. 3(A)(1)(A)

Subject: AUTHORIZATION FOR THE COUNTY MANAGER TO APPLY FOR, RECEIVE AND  
EXPEND FEDERAL FUNDS FOR COMMUNITY ACTION AGENCY'S MEALS FOR THE  
ELDERLY PROGRAM

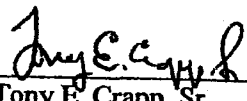
## RECOMMENDATION

It is recommended that the Board approve the attached resolution which authorizes the County Manager to apply for, receive and expend Federal U.S.D.A. and Older Americans Act (OAA) Title III funds and State Local Service Provider (LSP) funds through the Alliance for Aging in the approximate amount of \$1,955,581 to continue the administration and operation of the Meals for the Elderly Program for the Community Action Agency. It is anticipated that County funds in the amount of \$551,316 will also be provided and are included in the 2004-05 county budget. The program year is January 1, 2005 through December 31, 2005.

## BACKGROUND

Resolution No. R-1403-03 authorized funding in the amount of \$1,155,000 for CAA's Meals for the Elderly Program for the period ending December 31, 2004. The total funding from all sources for the year ending 2004 is \$1,773,000. The number of clients served at the end of the third quarter of 2004 is 1,621. The new funding year is January 1, 2005 through December 31, 2005. Anticipated funds for the program are: OAA \$801,378; USDA \$212,312; County \$551,316; donations \$65,000; LSP's \$23,175; other (DHS) \$302,400; totaling \$1,955,581. Administrative cost attributed to the proposed funding is \$395,740. It is anticipated in 2005 that the program will serve 2,650 unduplicated clients at an approximate cost of \$667.04 per client, which includes both congregate and homebound participants. The Alliance for Aging distributes all funds for elderly meals programs in Miami-Dade and Monroe counties.

For the thirtieth consecutive year, CAA will serve as the coordinator for all Miami-Dade County departments receiving Title III-C funds to provide hot, nutritious meals daily in congregate settings. As the coordinating agency, CAA will provide a total of 885 daily meals: 685 hot meals and 200 frozen meals. CAA will serve 445 hot meals directly and other County departments and private entities will serve 440 meals. CAA will also deliver frozen meals, daily to elderly, home-bound persons in the following areas of Miami-Dade County: Florida City/Homestead, Naranja, Goulds, Perrine, South Miami and North Dade County. These meals (hot and frozen) meet the requirement of providing one-third the daily adult dietary recommended allowances to eligible persons within the defined areas served by CAA.

  
Tony E. Crapp, Sr.  
Assistant County Manager



# MEMORANDUM

(Revised)

TO: Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

DATE: January 20, 2005

FROM:   
Robert A. Ginsburg  
County Attorney

SUBJECT: Agenda Item No. 3(A)(1)(A)

Please note any items checked.

- ☐ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Bid waiver requiring County Manager's written recommendation
- ☐ Ordinance creating a new board requires detailed County Manager's report for public hearing
- ☒ Housekeeping item (no policy decision required)
- ☐ No committee review

Approved \_\_\_\_\_ Mayor

Veto \_\_\_\_\_

Override \_\_\_\_\_

Agenda Item No. 3(A)(1)(A)

01-20-05

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING THE COUNTY MANAGER TO APPLY FOR, RECEIVE AND EXPEND CORPORATION FOR NATIONAL SERVICES FUNDS FOR THE CONTINUED OPERATION OF THE MEALS FOR THE ELDERLY PROGRAM FOR MIAMI-DADE COMMUNITY ACTION AGENCY; AND AUTHORIZING CONTRACTS THEREOF

WHEREAS, this Board desires to accomplish the purpose outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes the County Manager to apply for, receive and expend Federal Corporation for National Services funds for the continued operation of the Meals for the Elderly Program for Community Action Agency in the approximate amount of \$1,955,581; authorizes the County Manager or his designee to execute such contracts and agreements as are required by this governmental body following approval by the County Attorney's Office; to receive and expend all monies for the purposes as described in the funding request; to apply for, receive and expend subsequent funds that might become available during the term of the grant; and to file and execute any necessary amendments to the agreement for and on behalf of Miami-Dade County, Florida.

The foregoing resolution was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman	
Dennis C. Moss, Vice-Chairman	
Bruno A. Barreiro	Dr. Barbara Carey-Shuler
Jose "Pepe" Diaz	Carlos A. Gimenez
Sally A. Heyman	Barbara J. Jordan
Dorrian D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 20th day of January, 2005. This Resolution and contract, if not vetoed, shall become effective in accordance with Resolution No. R-377-04.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF COUNTY  
COMMISSIONERS

HARVEY RUVIN, CLERK

Approved by County Attorney as to form  
and legal sufficiency. Shannon D. Summerset

Shannon D. Summerset

By: \_\_\_\_\_  
Deputy Clerk

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Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 3(A)(1)(A)  
12-16-03

OFFICIAL FILE COPY  
CLERK OF THE BOARD  
OF COUNTY COMMISSIONERS  
DADE COUNTY, FLORIDA

RESOLUTION NO. R-1403-03

RESOLUTION AUTHORIZING THE COUNTY MANAGER TO APPLY FOR, RECEIVE AND EXPEND FEDERAL U.S.D.A. AND OLDER AMERICANS ACT, TITLE III AND STATE LSP FUNDS THROUGH THE ALLIANCE FOR AGING FOR THE CONTINUED OPERATION AND ADMINISTRATION OF THE COMMUNITY ACTION AGENCY'S MEALS FOR THE ELDERLY PROGRAM; AND AUTHORIZING CONTRACTS THEREOF

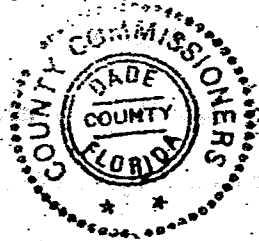
WHEREAS, this Board desires to accomplish the purpose outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes the County Manager to apply for, receive and expend Federal U.S.D.A. and Older Americans Act Title III and State Local Service Provider (LSP) funds through the Alliance for Aging in the approximate amount of \$1,155,000 for the continued administration and operation of the Meals for the Elderly Program for the Community Action Agency; authorizes the County Manager to execute such contracts and agreements as are required by this governmental body and to execute such other contracts as will serve to further the purposes described in the funding request, following approval by the County Attorney's Office; to expend any and all monies received for the purposes as described in the funding request; to apply for, receive, and expend subsequent funds that might become available during the term of the grant; to file and execute any necessary amendments to the application for and on behalf of Miami-Dade County, Florida; and to exercise amendments, modifications, renewal, cancellation and termination clauses of any contracts and agreements on behalf of Miami-Dade County, Florida.

The foregoing resolution was offered by Commissioner **Dorrin D. Rolle**, who moved its adoption. The motion was seconded by Commissioner **Rebeca Sosa** and upon being put to a vote, the vote was as follows:

Dr. Barbara Carey-Shuler, Chairperson	aye		
Katy Sorenson, Vice-Chairperson	aye		
Bruno A. Barreiro	aye	Jose "Pepe" Diaz	aye
Betty T. Ferguson	aye	Sally A. Heyman	aye
Joe A. Martinez	aye	Jimmy L. Morales	aye
Dennis C. Moss	aye	Dorrin D. Rolle	aye
Natacha Seijas	aye	Rebeca Sosa	aye
Sen. Javier D. Souto	aye		

The Chairperson thereupon declared the resolution duly passed and adopted this 16th day of December, 2003. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.



MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF COUNTY  
COMMISSIONERS

HARVEY RUVIN, CLERK

Approved by County Attorney as  
to form and legal sufficiency.

Marcia G. Cooke

By: **KAY SULLIVAN**  
Deputy Clerk

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# MEMORANDUM

Agenda Item No. 3(A)(1)(A)

**TO:** Honorable Chairperson Barbara Carey-Shuler, Ed.D.  
and Members, Board of County Commissioners

**DATE:** December 16, 2003

**FROM:** George M. Burgess  
County Manager

**SUBJECT:** AUTHORIZATION FOR THE  
COUNTY MANAGER TO  
APPLY FOR, RECEIVE AND  
EXPEND FEDERAL FUNDS  
FOR COMMUNITY ACTION  
AGENCY'S MEALS FOR  
ELDERLY PROGRAM


## RECOMMENDATION

It is recommended that the Board approve the attached resolution which authorizes the County Manager to apply for, receive and expend Federal U.S.D.A. and Older Americans Act (OAA) Title III funds and State Local Service Provider (LSP) funds through the Alliance for Aging in the approximate amount of \$1,155,000 to continue the administration and operation of the Meals for the Elderly Program for the Community Action Agency. It is anticipated that County funds in the amount of \$538,000 will also be provided and are included in the 2003-04 county budget. The program year is January 1, 2004 through December 31, 2004.

## BACKGROUND

Resolution No. R-1522-02 authorized funding in the amount of \$1,125,000 for CAA's Meals for the Elderly Program for the period ending December 31, 2003. The new funding year is January 1, 2004 through December 31, 2004. Anticipated funds for the program are: OAA \$900,000; USDA \$230,000; County \$538,000; donations \$80,000; LSPs \$25,000; totaling \$1,773,000. Administrative cost attributed to the proposed funding is \$395,740. The Alliance for Aging distributes all funds for elderly meals programs in Miami-Dade and Monroe counties.

For the thirtieth consecutive year, CAA will serve as the coordinator for all Miami-Dade County departments receiving Title III-C funds to provide hot, nutritious meals daily in congregate settings. As the coordinating agency, CAA will provide a total of 885 daily meals: 685 hot meals and 200 frozen meals. CAA will serve 445 hot meals directly and other County departments and private entities will serve 440 meals. CAA will also deliver frozen meals, daily to elderly, home-bound persons in the following areas of Miami-Dade County: Florida City/Homestead, Naranja, Goulds, Perrine, South Miami and North Dade County. These meals (hot and frozen) meet the requirement of providing one-third the daily adult dietary recommended allowances to eligible persons within the defined areas served by CAA. It is anticipated that the program will serve 2,650 unduplicated clients at an approximate cost of \$667.04 per client, which includes both congregate and homebound participants.

  
Assistant County Manager



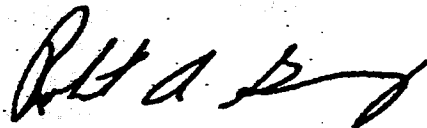


# MEMORANDUM

(Revised)

TO: Hon. Chairperson Barbara Carey-Shuler, Ed.D.  
and Members, Board of County Commissioners

DATE: December 16, 2003

FROM:   
Robert A. Ginsburg  
County Attorney

SUBJECT: Agenda Item No. 3(A)(1)(A)

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